



# METRO ARTS

NASHVILLE OFFICE OF ARTS + CULTURE

## Metro Arts Operating Scoring Rubric

FY24 GRANT CYCLE | FOR ACTIVITIES TAKING PLACE JULY 2023 – JUNE 2024

### APPLICATION DEADLINES

**Monday, March 20, 2023 11:59pm (Application Deadline)**

Submit all applications online at <https://mnac.submittable.com/submit>

For application assistance or for first time applicants contact Jonathan Saad, Grants Manager

[Jonathan.saad@nashville.gov](mailto:Jonathan.saad@nashville.gov).

### For Micro Organizations Only Micro (Operating Budget <\$25K)

**1. Tell us your story?**

OR

Answer the small organization application questions.

Story shows significant impact (community value or benefit clearly connected to needs and aspirations).	Story shows some impact.
Outstanding	Fair

### For Small, Medium, Mid-Sized, and Large Organizations (Operating Budget >\$25K)

**1. What does the organization do?**

*Not scored. Informational.*

**2. What is the impact of the organization’s work?**

Demonstrates significant impact in connection to community value or benefit.	Demonstrates impact in connection to community value or benefit.	Demonstrates some impact with consideration for community value or benefit.	Demonstrates minimal impact.
Outstanding	Good	Satisfactory	Fair

**3. Where is the work going next, including artistic risk-taking?**

Demonstrates a commitment to move the organization forward, with risk-taking being a central and consistent part of the process.	Demonstrates a commitment to move the organization forward, with risk-taking being a part of the process.	Demonstrates a commitment to move the organization forward, with risk-taking being a consideration of the process.	Demonstrates some commitment to move the organization forward.
Outstanding	Good	Satisfactory	Fair

**4. What communities do you serve and how does the organization work to increase accessibility to the arts?**

Demonstrates evidence of engaging historically underserved communities and communicates plans to sustain and/or expand accessibility to programming.	Demonstrates evidence of connecting with historically underserved communities and communicates plans to sustain and/or expand accessibility to programming.	Demonstrates some evidence of connecting with historically underserved communities and communicates some plans to sustain and/or expand accessibility to programming.	Demonstrates minimal evidence or plans connected to engagement and accessibility.
Outstanding	Good	Satisfactory	Fair

**5. How is the community involved in decisions regarding artistic programming?**

Process shows authentic community collaboration, where the community is essential in the artistic decision-making process.	Process shows authentic community collaboration, where the community is a part of the artistic decision-making process.	Process shows authentic community collaboration, where the community is a consideration in the artistic decision-making process.	Process shows minimal community collaboration.
Outstanding	Good	Satisfactory	Fair

**For Mid-Large Organizations Only (Operating Budget \$500K+)**

**6. What are current challenges of the organization, including budgetary challenges, and how are they addressed?**

Response shows a process of regularly monitoring and proactively addressing challenges.	Response shows a process of regularly monitoring and consistently addressing challenges.	Response shows a process of monitoring and occasionally addressing challenges.	Response shows a limited process of monitoring challenges.
Outstanding	Good	Satisfactory	Fair

**7. Explain the process for long-term or strategic planning. (If your organization does not have a long-term or strategic plan, how do you design programs and activities for the future?) How does this process align with the organization's values?**

Explanation of long-term/strategic planning process that directly connects with the organization's values and the community's needs and aspirations.	Explanation of long-term/strategic planning process that directly connects with the organization's values.	Explanation of long-term/strategic planning process or thoughtful plans for upcoming strategic planning.	Minimal engagement with purposeful planning.
Outstanding	Good	Satisfactory	Fair

### Funding Formula

Justification: (1) Access to resources and funding is a privilege. By honoring budget size in the formula, there is acknowledgement that smaller organizations have less access to resources and funding and require greater support of their total operating budget. (2) Inclusion of a panel recommendation leaves space for recognizing deeply impactful work and challenging stagnant work, directly related to funding amount. (3) Base percentages and transitions between categories honor consistent budget planning, without any drastic changes.

Base Percentage (+ Panel Recommendation) = Ask Amount

### Base Percentage

Micro (Operating Budget <\$25K)	75% of budget or 2K min grant
Small (Operating Budget \$25K-\$100K)	50% of budget or 3K min grant
Medium (Operating Budget \$100K-\$500K)	25% of budget
Mid-Sized (Operating Budget \$500K-3M)	17% of budget or 120K max grant
Large (Operating Budget >\$3M)	1.8% of budget or 200K max grant

### Panel Recommendation

An average panel score results in a score 0-100%, leading to the following:

<50%	Not funded <i>Conversation with Metro Arts staff, followed by opportunity for re-application</i>
50%-70%	Panel discussion for funding recommendation
70%-93%	Full ask
>93% or extraordinary leadership in any key advancement criteria	Additional funding recommendation on top of base award

### Cap Allocation

Should the Total Ask Amount be unavailable, a percentage will be assigned to all orgs that allows for the maximum grant amount, first honoring that all organizations receive a grant greater than or equal to the previous year, and secondly honoring small and medium organization full asks.

**\*All award allocations will be made based on Metro Arts funding availability.**

### Transitions between budget categories

Micro to Small: Grant amount stays the same until the grant amount increases at 40%.

Small to Medium: Grant amount stays the same until the grant amount increases at 25%.

Medium to Mid-Sized: Grant amount decreases incrementally to 17% or 120K over 5 years.

Mid-Sized to Large: Grant amount decreases incrementally to 1.8% or 200K over 5 years.